

1



* DARS & GARC *

ANJUMAN-I-ISLAM'S

KALSEKAR TECHNICAL CAMPUS, NEW PANVEL

Approved by : All India Council for Technical Education, Council of Architecture, Pharmacy Council of India New Delhi,
Recognised by : Directorate of Technical Education, Govt. of Maharashtra, Affiliated to : University of Mumbai.

☒ SCHOOL OF ENGINEERING & TECHNOLOGY

☐ SCHOOL OF PHARMACY

☐ SCHOOL OF ARCHITECTURE

DEPARTMENT OF MECHANICAL ENGINEERING

AIKTC/ SoET/ Mechanical/ DARS&GARC/2025/01

Date: 15/07/2025

NOTICE

Discipline & Anti-Ragging Squad (DARS) Grievance & Appeal Redressal Center (GARC)

ORIENTATION PROGRAM for STUDENTS

This is to inform all the students of SE, TE and BE of Mechanical engineering that an Orientation program on Discipline & Anti-Ragging Squad (DARS) Grievance & Appeal Redressal Center (GARC) will be conducted by DARS & GARC coordinator, Prof. Atul N. Meshram on 16/07/2025 during the commencement of the new academic session for 2025-26.

Session Details:

Session: Orientation program on DARS & GARC

Date: 16th July 2025

Time: 3.30 PM

Venue: B-210 (1st Floor, beside CAD Lab)

The main purpose of the orientation program is to make students aware of **the Core values, develop Civic sense amongst students** and to make them aware that there is a center to **protect people, properties & Processes** that support institution & its mission.

During orientation program the students will be given an overview of the purpose and functioning of the committee and also instructions to students on **Code of Conduct and their role and responsibilities** for successful functioning of the DARS & GARC.


DARS & GARC Coordinator




i/c HoD

Innovative Teaching - Exuberant Learning

Vision : To be the most sought after Technical campus that others would wish to emulate.

②



ANJUMAN-I-ISLAM'S

KALSEKAR TECHNICAL CAMPUS, NEW PANVEL

Approved by : All India Council for Technical Education, Council of Architecture, Pharmacy Council of India New Delhi,
Recognised by : Directorate of Technical Education, Govt. of Maharashtra, Affiliated to : University of Mumbai.

DEPARTMENT OF MECHANICAL ENGINEERING

** Report **

☒ SCHOOL OF ENGINEERING & TECHNOLOGY

☐ SCHOOL OF PHARMACY

☐ SCHOOL OF ARCHITECTURE

AIKTC/ SoET/ Mechanical/ DARS&GARC/2025/02

Date: 17/07/2025

Discipline & Anti-Ragging Squad (DARS)
Grievance & Appeal Redressal Center (GARC)
ORIENTATION PROGRAM for STUDENTS

REPORT

At the beginning of the new academic session, an Orientation program on Discipline & Anti-Ragging Squad (DARS) Grievance & Appeal Redressal Center (GARC) was conducted for the students of Mechanical Engineering by DARS & GARC coordinator, Prof. Atul N. Meshram.

The main purpose of the orientation program is to make students aware of **the Core values, develop Civic sense amongst students** and to make them aware that there is a center to **protect people, properties & Processes** that support institution & its mission.

The Orientation Program was conducted for all classes of Mechanical Engineering (SE, TE & BE) together on the 16th July 2025. The session was convened and conducted by Prof. Atul N. Meshram, DARS & GARC coordinator and the student attendance is as follows:

SEME	TEME	BEME	Total No. of Students attended
16	09	06	31

During orientation program the students were given complete overview of the purpose and functioning of the committee and also instructed students about **Code of Conduct** and explained the role and responsibilities for successful functioning of the DARS & GARC.

Detailed information/ instructions of the DARS & GARC were given to students during the Orientation Program. Queries were resolved and suggestions for the improvement of process with ease in implementation, was taken from students. They are encouraged to come forward and be a part of DARS & GARC in maintaining discipline and redressal of grievances of students.

Innovative Teaching - Exuberant Learning

Vision : To be the most sought after Technical campus that others would wish to emulate.



ANJUMAN-I-ISLAM'S

KALSEKAR TECHNICAL CAMPUS, NEW PANVEL

Approved by : All India Council for Technical Education, Council of Architecture, Pharmacy Council of India New Delhi,
Recognised by : Directorate of Technical Education, Govt. of Maharashtra, Affiliated to : University of Mumbai.

☒ SCHOOL OF ENGINEERING & TECHNOLOGY

☐ SCHOOL OF PHARMACY

☐ SCHOOL OF ARCHITECTURE

DEPARTMENT OF MECHANICAL ENGINEERING

DARS & GARC coordinator, prof. Atul Meshram conducted an Orientation Program for students as per the schedule mentioned.

Following Points were discussed during Orientation Program:

Outcome (Purpose)

1. To Foster and Protect the Mission & Core values of AIKTC
2. To Foster Civic Development of Students in safe and secure learning environment.
3. To protect people, properties & Processes that support institution & its mission.

MISSION of AIKTC:

Creating Exuberant Technical Professionals.

MISSION of AIKTC:

Creating Exuberant Mechanical Engineering Professionals.

CODE of CONDUCT for STUDENTS

1. Respect for all:

Respect Authorities, Faculty, Staff. Fellow students, Seniors, Elders ones (irrespective of the post and cadre)

2. Dismissal or Suspension:

- i. Involvement in Criminal case/ anything that brings disgrace to the image of our institution
- ii. Intolerance amongst various religions, caste, color, region etc
- iii. Groupism leading to unhealthy atmosphere/ arguments.
- iv. Involvement in any kind of Ragging (On/off campus)
- v. Violating code of conduct & showing no improvement even after warnings.

Innovative Teaching - Exuberant Learning

Vision : To be the most sought after Technical campus that others would wish to emulate.



ANJUMAN-I-ISLAM'S

KALSEKAR TECHNICAL CAMPUS, NEW PANVEL

Approved by : All India Council for Technical Education, Council of Architecture, Pharmacy Council of India New Delhi,
Recognised by : Directorate of Technical Education, Govt. of Maharashtra, Affiliated to : University of Mumbai.

☒ SCHOOL OF ENGINEERING & TECHNOLOGY

☐ SCHOOL OF PHARMACY

☐ SCHOOL OF ARCHITECTURE

DEPARTMENT OF MECHANICAL ENGINEERING

- vi. Violating Ethics of profession
- vii. Involvement in Anti-National/ Anti-Social activities.
- viii. If certified by UoM & qualified professional that the student is unfit to pursue the profession
- ix. No improvement in academics despite all support.
- x. Found to be involved in substance abuse.
- xi. Involvement in sexual harassment/ Eve-teasing.
- xii. Failed to complete the studies as per guidelines of UoM.

3. Academic Attendance:

AIKTC reserve right to detain or disallow the students, failing to fulfil the **minimum attendance** criteria (*as per the ordinance 0.119 & 0.120 of UoM or as defined by AIKTC*).

4. Dress Code:

Wearing ID Card is Compulsory, when in Campus.

Boys:

- i. Formal/ Sports/ canvas Shoes and Socks.
- ii. No sandals/ floaters/chappals, unless notified separately during monsoon.
- iii. Full sleeves white Shirt & Dark Blue/ Black Trouser/Jeans
- iv. Dress (Other than prescribed) on special occasions should only be formals and with prior permission.

No funky colourful pants & Capris

No skin tight trousers/ jeans and T-shirts (Round Neck)

No low waist revealing Clothes.

No Garments with abusive, indecent, vague quotations, etc

(Minimum fine of Rs. 500 for defaulters)

Girls:

- i. White Long KURTA/ KURTI/ Long Decent Shirt with at least 3/4th sleeves on Dark Blue/ Black colored Chudidhar/ Jeans.
(*If Chudidhar is worn it should be with Long Kurta*).
- ii. Decent sandals/ sports shoes/ formal women shoes.
- iii. Those wearing Burkha throughout the day are exempted from specified dress code.

Innovative Teaching - Exuberant Learning

Vision : To be the most sought after Technical campus that others would wish to emulate.



ANJUMAN-I-ISLAM'S

KALSEKAR TECHNICAL CAMPUS, NEW PANVEL

Approved by : All India Council for Technical Education, Council of Architecture, Pharmacy Council of India New Delhi,
Recognised by : Directorate of Technical Education, Govt. of Maharashtra, Affiliated to : University of Mumbai.

☒ SCHOOL OF ENGINEERING & TECHNOLOGY

☐ SCHOOL OF PHARMACY

☐ SCHOOL OF ARCHITECTURE

DEPARTMENT OF MECHANICAL ENGINEERING

- iv. Those with long hair/ below shoulder length are expected to keep them tied preferably.

No loose hairs

No Skin tight fitting clothes, skin tight leggings and sleeveless garments.

No jeans/ T-shirts and any other clothing resembling males

Dress (Other than prescribed) on special occasions should only be decent formals and with prior permission. Prohibited dresses are not allowed even on special occasions. *(Minimum fine of Rs. 500 for defaulters)*

5. Strictly Prohibited Behaviour:

1. Quarrelling/ Fighting
2. Shouting/ Speaking Loudly.
3. Using Abusive/ Slang Language
4. Loitering/ Roaming around by skipping TH/ PR Sessions.
5. Intermingling and physical touching amongst Boys & Girls.
6. Trespassing faculty areas such as in canteen/ washrooms etc.

(Minimum fine of Rs. 1000 for defaulters with disciplinary action)

6. Use of Mobile Phones/ Tabs:

- i. No Use of Mobile Phones/ Tabs during Lectures/ Practicals/ in and around faculty rooms, offices, Library, corridors, staircases of campus etc
- ii. In case of urgency, it should be with the permission of concerned Faculty/ staff member
- iii. Use of Mobile Phones partially allowed (if necessary) in canteen, students pathways, lawn
- iv. Anybody caught using these gadgets in prohibited areas, it shall be seized. Disciplinary action will be taken against and shall be returned to their parents only after the end of semester (With an Undertaking)

7. No Intermingling:

- i. Intermingling between a boy and a girl alone in secluded or deserted areas is strictly prohibited.
- ii. Objectionable physical touching amongst Boys and Girls is strictly prohibited.

Innovative Teaching - Exuberant Learning

Vision : To be the most sought after Technical campus that others would wish to emulate.



ANJUMAN-I-ISLAM'S

KALSEKAR TECHNICAL CAMPUS, NEW PANVEL

Approved by : All India Council for Technical Education, Council of Architecture, Pharmacy Council of India New Delhi,
Recognised by : Directorate of Technical Education, Govt. of Maharashtra, Affiliated to : University of Mumbai.

☒ SCHOOL OF ENGINEERING & TECHNOLOGY

☐ SCHOOL OF PHARMACY

☐ SCHOOL OF ARCHITECTURE

DEPARTMENT OF MECHANICAL ENGINEERING

- iii. Entry into girl's common room and areas reserved for girls in canteen, sports/ recreational areas is strictly prohibited.

(Minimum fine of Rs. 1000 for those found not abiding by this rule and disciplinary action will be taken too)

Purpose of you being here at AIKTC:

Why you are here = To be a good Engineer & Good human being

How will you be it = Be disciplined, Sincere and Studying Hard.

What to do for it:

- i. Be on Time,
- ii. Be Sincere.
- iii. Be Attentive.
- iv. Be Punctual.
- v. Be Ethical.
- vi. Ready to give your best.
- vii. Follow Rules & Regulations

Every small **acts and behaviour** of yours, builds your **character** which helps in shaping your **personality**.

We want you to be:

1. An excellent son/ daughter to your parents,
2. A Good Engineering professional
And Most importantly
3. A Very Good human being serving Society and Nation.

Former Indian President A.P.J. Abdul Kalam once said,

"Learning gives creativity, creativity leads to thinking, thinking provides knowledge, and knowledge makes you great."



ANJUMAN-I-ISLAM'S

KALSEKAR TECHNICAL CAMPUS, NEW PANVEL

Approved by : All India Council for Technical Education, Council of Architecture, Pharmacy Council of India New Delhi,
Recognised by : Directorate of Technical Education, Govt. of Maharashtra, Affiliated to : University of Mumbai.

☒ SCHOOL OF ENGINEERING & TECHNOLOGY

☐ SCHOOL OF PHARMACY

☐ SCHOOL OF ARCHITECTURE

DEPARTMENT OF MECHANICAL ENGINEERING

Students were given assurance of complete support from the department for anything good they are involved in making department and institute proud.

Prof. Atul Meshram, reiterated the Mission and Motto of our institute.

“Creating Exuberant Mechanical Engineering Professionals”

We Do all that is required to be done for you.

“With You.... Till You Do Not Need Us – In Any Way”

You are our Brand Ambassadors.... We do care for you.

Wherever you go, it is not only you, we also go with you.

Grievance & Appeal Redressal Center (GARC) is for resolving grievances. If anyone is having grievances against any individual/ group, students should contact **DARS & GARC Coordinator Prof. Atul N. Meshram** for the Grievance appeal and its redressal.

Students are required to come forward voluntarily and be a **Student member of DARS & GARC Committee**. This will help us get the details through these volunteers and the process becomes easy to operate and gives students a sense of participation in doing something for the fellow friends.

Forms related to DARS & GARC are available with GARC Coordinator Prof. Atul N. Meshram, you can get those forms and give your suggestions or even complaints (if any), to improve discipline and have conducive atmosphere at the department in particular and at AIKTC at large.

Innovative Teaching - Exuberant Learning

Vision : To be the most sought after Technical campus that others would wish to emulate.



ANJUMAN-I-ISLAM'S

KALSEKAR TECHNICAL CAMPUS, NEW PANVEL

Approved by : All India Council for Technical Education, Council of Architecture, Pharmacy Council of India New Delhi,
Recognised by : Directorate of Technical Education, Govt. of Maharashtra, Affiliated to : University of Mumbai.

☒ SCHOOL OF ENGINEERING & TECHNOLOGY

☐ SCHOOL OF PHARMACY

☐ SCHOOL OF ARCHITECTURE

DEPARTMENT OF MECHANICAL ENGINEERING

Students were informed to feel free to meet and discuss with the **DARS & GARC Coordinator Prof. Atul N. Meshram (9323948596)**, in case of anything (Query/ suggestions/ Complaint) related to DARS & GARC,

The Program conducted and the Report of the Orientation Program was prepared by Prof. Atul Meshram, DARS & GARC Coordinator, Department of Mechanical Engineering.

Total 31 Students of SE, TE & BE attended the **Orientation Program** on DARS & GARC on **16.7.2025** which was conducted in Classroom B-210. The session lasts for 1 hour and got over by 4.30 PM.

Link for Undertaking form on Anti-ragging was given to students to fill, immediately.

Link for Feedback on the Session (Google Form) was shared with the students for their inputs on the Orientation Program.

Report was prepared by Prof. Atul N. Meshram, DARS & GARC Coordinator.

Encl: DARS Form & GARC Form
Attendance Record
Glimpses during the orientation program
Feedback of students




Atul N. Meshram
[DARS & GARC Coordinator]
[Mechanical Engg.]


Prof. Javed Kazi
i/c HOD [Mechanical Engg.]

Innovative Teaching - Exuberant Learning
Vision : To be the most sought after Technical campus that others would wish to emulate.

Discipline & Anti-Ragging Squad (DARS)

Students' Suggestions/ Complaints Form

(The Form is strictly for Discipline & Anti-Ragging related work)

School/ Department of _____ *Date:* _____

Name of Student (if Individual): _____

Roll No. (Unique ID): _____ Class: _____

Suggestion for/ Complaint Against: _____

Write Suggestion/ Complaint:

Sign of Student

Action Suggested/ Taken:

(DARS Member shall take necessary action or involve higher authority, if required)

Case Registered/ Case Resolved/ Case put up before _____

(DARS member shall do it or involve higher authority depending on the case & result shall be notified to the concerned)

GARC Co-ordinator

Grievance & Appeal Redressal Center (GARC)

Students' Grievances

(The Form is strictly for Grievance redressal)

School/ Department of _____ *Date:* _____

Name of Student (if Individual): _____

Roll No. (Unique ID): _____ Class: _____

Grievance Against (if Individual): _____

Grievance *(Write in Brief)*:

Sign of Student

Action Suggested/ Taken: *(Appeal redressal shall be done in 2 weeks or involve higher authority)*

Case Registered/ Case Resolved/ Case put up before _____

(Appeal Redressal shall be done in a Month or Two, depending on the case and result shall be informed to the concerned)

GARC Co-ordinator

Innovative Teaching - Exuberant Learning
Vision : To be the most sought after Technical campus that others would wish to emulate.

ANJUMAN-I-ISLAM'S

KALSEKAR TECHNICAL CAMPUS, NEW PANVEL

Approved by : All India Council for Technical Education, Council of Architecture, Pharmacy Council of India New Delhi,
Recognised by : Directorate of Technical Education, Govt. of Maharashtra, Affiliated to : University of Mumbai.

☒ SCHOOL OF ENGINEERING & TECHNOLOGY☐ SCHOOL OF PHARMACY

□ SCHOOL OF ARCHITECTURE

DEPARTMENT OF MECHANICAL ENGINEERING

AIKTC/ SoET/ Mechanical/ DARS&GARC/2025/01

Date: 15/07/2025

Discipline & Anti-Ragging Squad (DARS)
Grievance & Appeal Redressal Center (GARC)

ORIENTATION PROGRAM for STUDENTS

(By Prof Atul Meshram (DARS & GARC Coordinator))

Class: TEME

Date: 16/07/2025

Time: 3.30 PM

[illegible]

Innovative Teaching - Exuberant Learning

Vision : To be the most sought after Technical campus that others would wish to emulate.

Vision : To be the most sought after Technical campus that others would wish to emulate.



ANJUMAN-I-ISLAM'S

KALSEKAR TECHNICAL CAMPUS, NEW PANVEL

Approved by : All India Council for Technical Education, Council of Architecture, Pharmacy Council of India New Delhi,
Recognised by : Directorate of Technical Education, Govt. of Maharashtra, Affiliated to : University of Mumbai.

☒ SCHOOL OF ENGINEERING & TECHNOLOGY

☐ SCHOOL OF PHARMACY

☐ SCHOOL OF ARCHITECTURE

DEPARTMENT OF MECHANICAL ENGINEERING

Discipline & Anti-Ragging Squad (DARS)
Grievance & Appeal Redressal Center (GARC)

ORIENTATION PROGRAM for STUDENTS

GLIMPSES

Date: 16th July 2025



ORIENTATION PROGRAM for STUDENTS

Discipline & Anti-Ragging Squad (DARS)
Grievance & Appeal Redressal Center (GARC)

By: Atul N. Meshram

DARS & GARS Coordinator, Dept. of Mechanical Engg.

SE,TE,BE

16th July 2025

B-210

Innovative Teaching - Exuberant Learning

Vision : To be the most sought after Technical campus that others would wish to emulate.



ANJUMAN-I-ISLAM'S

KALSEKAR TECHNICAL CAMPUS, NEW PANVEL

Approved by : All India Council for Technical Education, Council of Architecture, Pharmacy Council of India New Delhi,
Recognised by : Directorate of Technical Education, Govt. of Maharashtra, Affiliated to : University of Mumbai.

☒ SCHOOL OF ENGINEERING & TECHNOLOGY

☐ SCHOOL OF PHARMACY

☐ SCHOOL OF ARCHITECTURE

DEPARTMENT OF MECHANICAL ENGINEERING



Google

Navi Mumbai, Maharashtra, India

2423+4mv, Sector 16, Khanda Colony, Panvel, Navi

Mumbai, Maharashtra 410206, India

Lat 19.000998° Long 73.10433°

16/07/2025 04:27 PM GMT +05:30



Google

Navi Mumbai, Maharashtra, India

2423+4mv, Sector 16, Khanda Colony, Panvel, Navi

Mumbai, Maharashtra 410206, India

Lat 19.000996° Long 73.104323°

16/07/2025 04:27 PM GMT +05:30

Innovative Teaching - Exuberant Learning

Vision : To be the most sought after Technical campus that others would wish to emulate.



ANJUMAN-I-ISLAM'S

KALSEKAR TECHNICAL CAMPUS, NEW PANVEL

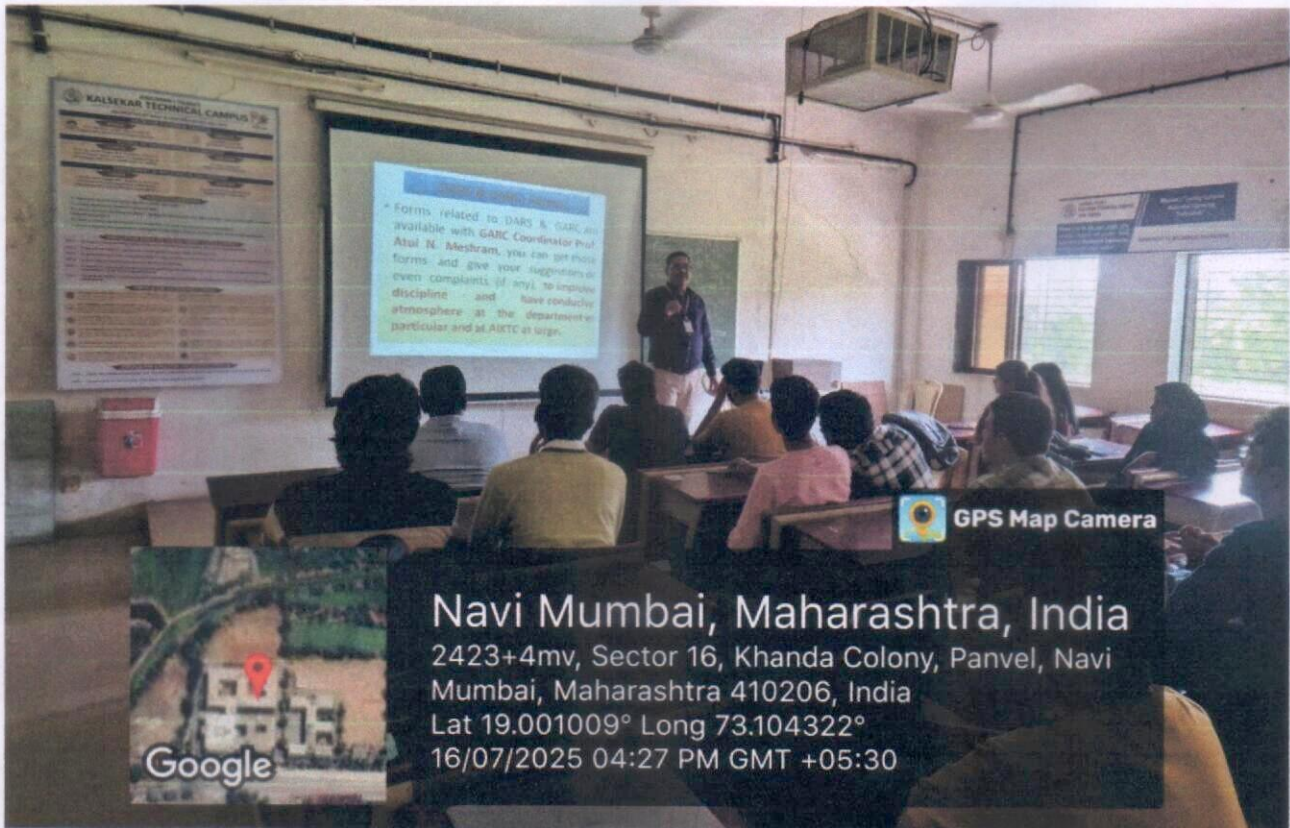
Approved by : All India Council for Technical Education, Council of Architecture, Pharmacy Council of India New Delhi,
Recognised by : Directorate of Technical Education, Govt. of Maharashtra, Affiliated to : University of Mumbai.

☒ SCHOOL OF ENGINEERING & TECHNOLOGY

☐ SCHOOL OF PHARMACY

☐ SCHOOL OF ARCHITECTURE

DEPARTMENT OF MECHANICAL ENGINEERING



Innovative Teaching - Exuberant Learning

Vision : To be the most sought after Technical campus that others would wish to emulate.



ANJUMAN-I-ISLAM'S

KALSEKAR TECHNICAL CAMPUS, NEW PANVEL

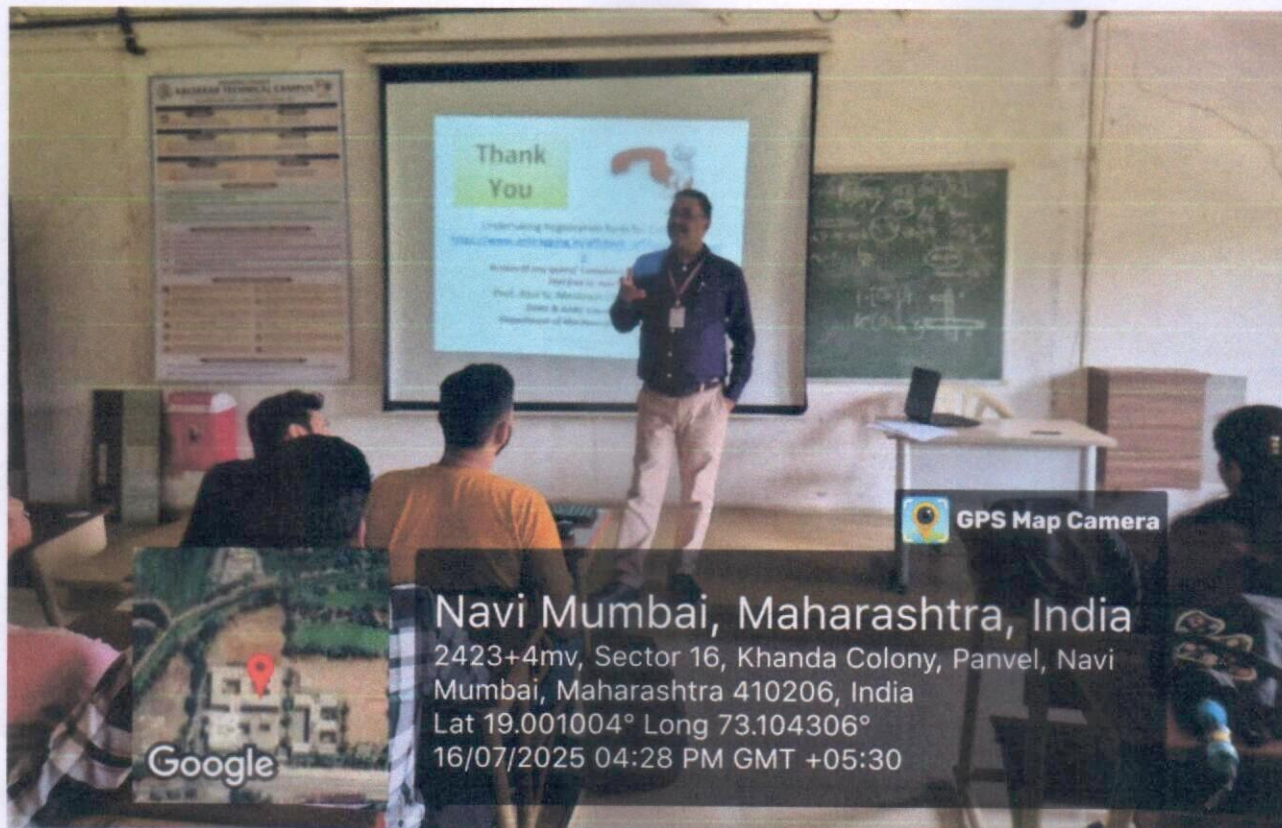
Approved by : All India Council for Technical Education, Council of Architecture, Pharmacy Council of India New Delhi,
Recognised by : Directorate of Technical Education, Govt. of Maharashtra, Affiliated to : University of Mumbai.

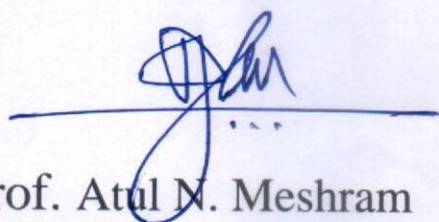
☒ SCHOOL OF ENGINEERING & TECHNOLOGY

☐ SCHOOL OF PHARMACY

☐ SCHOOL OF ARCHITECTURE

DEPARTMENT OF MECHANICAL ENGINEERING




Prof. Atul N. Meshram
[DARS & GARC Coordinator]
[Dept. of Mechanical Engineering]

③



ANJUMAN-I-ISLAM'S

KALSEKAR TECHNICAL CAMPUS, NEW PANVEL

Approved by : All India Council for Technical Education, Council of Architecture, Pharmacy Council of India New Delhi,
Recognised by : Directorate of Technical Education, Govt. of Maharashtra, Affiliated to : University of Mumbai.

DEPARTMENT OF MECHANICAL ENGINEERING

☒ SCHOOL OF ENGINEERING & TECHNOLOGY

☐ SCHOOL OF PHARMACY

☐ SCHOOL OF ARCHITECTURE

AIKTC/ SoET/ Mechanical/ DARS&GARC/2025/03

Date: 17/07/2025

OFFICE ORDER

Discipline & Anti-Ragging Squad (DARS) Grievance & Appeal Redressal Center (GARC)

DARS & GARC STUDENT MEMBERS (MECHANICAL)

An Orientation program on **Discipline & Anti-Ragging Squad (DARS) Grievance & Appeal Redressal Center (GARC)** was conducted by **DARS & GARC coordinator, Prof. Atul N. Meshram** in the beginning of the 2nd Half of 2025 for A.Y. 2025-26, on 16th July 2025. The session was conducted for SEME, TEME, & BEME students on 16/07/2025 (Ref: AIKTC/ SoET/ Mechanical/ DARS&GARC/2025/01, Dated: 15/07/2025). Based on the inputs and feedback of students the interested students were taken and asked to meet for interaction with the DARS & GARC coordinator and students were shortlisted and the list of Student Member of DARS & GARC is made.

The main purpose of DARS & GARC is to make students aware of **the Core values, develop Civic sense amongst students** and to make them aware that there is a center to **protect people, properties & Processes** that support institution & its mission.

DARS & GARC Student Members shall report to the GARS & DARC Coordinator. The team shall meet DARS & GARC Coordinator to report any issue/ complaint/ suggestion. You need to attend meetings called by DARS & GARC coordinator (Mostly once in a month). Roles and Responsibilities of the Student Members are attached herewith this Office Order and all need to abide by the rules and regulations of the institute. The Student Members are entrusted with the responsibility to ensure overall Discipline and have conducive atmosphere in the class and amongst the students of their respective class & in the department too.

Encl: DARS & GARC Student Members (Mechanical Engg.)

Roles & responsibilities of a Student Member (DARS & GARC)


DARS & GARC Coordinator




i/c HoD

Innovative Teaching - Exuberant Learning

Vision : To be the most sought after Technical campus that others would wish to emulate.



ANJUMAN-I-ISLAM'S

KALSEKAR TECHNICAL CAMPUS, NEW PANVEL

Approved by : All India Council for Technical Education, Council of Architecture, Pharmacy Council of India New Delhi,
Recognised by : Directorate of Technical Education, Govt. of Maharashtra, Affiliated to : University of Mumbai.

☒ SCHOOL OF ENGINEERING & TECHNOLOGY

☐ SCHOOL OF PHARMACY

☐ SCHOOL OF ARCHITECTURE

DEPARTMENT OF MECHANICAL ENGINEERING

AIKTC/ SoET/ Mechanical/ DARS&GARC/2025/03

Date: 17/07/2025

OFFICE ORDER

Discipline & Anti-Ragging Squad (DARS) **Grievance & Appeal Redressal Center (GARC)**

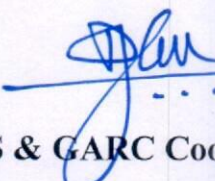
DARS & GARC STUDENT MEMBERS (MECHANICAL)

DARS & GARC Coordinator (Mechanical Engg): Prof. Atul N. Meshram
Contact No.: 9323948596

Following are the **Student Members (DARS & GARC)** for Department of Mechanical Engineering:

S. No.	Name of Student Member	Roll No.	Class	Contact No.
01	KAZI MOHD QAMAR	22ME07	BEME	9819807053
02	SHAIKH MEHBOOB	23DME11	BEME	7715930658
03	MOHD AFNAN BHAIJI	23DME14	BEME	7385056965
04	DASURKAR ALTAMASH KARIM	23DME04	BEME	9326005448
05	QURESHI JUNAID MOHAMMAD	23ME26	TEME	8425071820
06	SHAMS AJAZ MARUF	24DME13	TEME	8828092666
07	MUJAWAR MOIN AHMED YUSUF	23ME21	TEME	7021861572
08	KHAN SARA SAJID	24ME01	SEME	8879761158
09	HUZEFA SAJID SHAIKH	24ME46	SEME	8108484008
10	MOHSIN NAZIM KAZI	24ME21	SEME	9511208487
11	ANSARI MOHD MUZAMMIL	24ME09	SEME	7666572589

Note: Roles and Responsibilities of the Student Members are attached with this Office Order and all need to abide by the rules and regulations of the institute.


DARS & GARC Coordinator




i/c HoD

CC to all concerned and Department Notice Board

Innovative Teaching - Exuberant Learning

Vision : To be the most sought after Technical campus that others would wish to emulate.



ANJUMAN-I-ISLAM'S

KALSEKAR TECHNICAL CAMPUS, NEW PANVEL

Approved by : All India Council for Technical Education, Council of Architecture, Pharmacy Council of India New Delhi,
Recognised by : Directorate of Technical Education, Govt. of Maharashtra, Affiliated to : University of Mumbai.

☒ SCHOOL OF ENGINEERING & TECHNOLOGY

☐ SCHOOL OF PHARMACY

☐ SCHOOL OF ARCHITECTURE

DEPARTMENT OF MECHANICAL ENGINEERING

AIKTC/ SoET/ Mechanical/ DARS&GARC/2025/03

Date: 17/07/2025

Discipline & Anti-Ragging Squad (DARS) **Grievance & Appeal Redressal Center (GARC)**

Role & Responsibilities of a Student Member (DARS & GARC)

1. To be disciplined and follow Code of conduct strictly and ensure that it is followed by all the students of your class.
2. To make students aware of the role of DARS & GARC. Coordinate with the student and DARS & GARC Coordinator.
3. Any kind of indiscipline shall be brought to the notice of **DARS & GARC Coordinator**.
4. Make sure that there is no conflict between students. Bring student's grievance to the notice of DARS & GARC Coordinator, if any.
5. In case anybody wants to suggest or lodge complaint against anyone, explain him/ her, the process and form to fill.
6. Submit the form/ ask the student to meet the DARS & GARC Coordinator for further process.
7. In any case you should not take **undue advantage** of being a student member of DARS & GARC.
8. Make sure that you are not a part of any indiscipline or any such act which leads to a disciplinary action against you.
9. Ensure discipline in any of the program/ Event/ Seminar conducted in your class/ at department level.
10. You shall attend the meetings called by DARS & GARC coordinator.


DARS & GARC Coordinator
CC to all concerned and Department Notice Board




i/c HoD

Innovative Teaching - Exuberant Learning

Vision : To be the most sought after Technical campus that others would wish to emulate.